

Action

BV will ask the restoration company for further suggestions.	BV
Electronic photos of the K6 restoration work to be requested so they can be shared with FHRS and included on the AV.	BV
<u>Plaques</u> - GK to contact Shawcross regarding quote for restoration of the plaque currently located to the right of the door to the waiting room. The identical plaque in the Station Master's House will be retained in its existing (good) condition.	GK
<u>Repair of track</u> - NIB advised GK that it has 33 new sleepers but there are currently 75 sleepers laid at the station. GK to contact NIB and advise FHRS do not have funds to purchase these at the current price and advise NIB that CH is the point of contact on this project.	
<u>PA System</u> - Simon the barber has contacted CH with a recommendation, But this item is not urgent at present and storage has to be secured.	
<u>AV Display screen</u> - ME advised that the screen and its mounting need to be secure and the screen surface protected from vandalism. This will be heavy and he needs to ascertain if the partition to the ticket office can support the weight. £628 grant funding is available for this.	ME
GK to provide photos to ME for AV use once copyright details sorted.	GK
<u>Retaining wall near car park</u> - GK advised that soil from HRS must not be relocated elsewhere in case it has been contaminated. A partial levelling off using some soil would facilitate wheelchair access to a picnic bench at the upper level near the signal box.	
<u>New wildlife area</u> - GK suggested forming a new wildlife area at the East end of the South platform. CH to contact the Community Payback Team (CPT) to see if they can help clear. BJ can help dispose of the cleared vegetation. It may be possible to get the 15 Neston pupils looking for work experience to help with the planting. GK proposed a holly and hawthorn hedge to the rear of the area which is open to the adjacent farm. Costs & timeframes required.	CH
<u>Signal operation</u> - CH to look at joint application with CWAC for WREN grant to restore signal to working order.	GK
<u>Repair and repainting of fences and gates</u> - GK advised that Paul (Ranger) cannot supply timber. It was agreed to focus initially on the crossing gates to maximise impact. FHRS/CPT can prepare the gates and metal for painting by the Community Payback Team. The extent of rotten wood needs to be assessed and preparation should only take place when weather is suitable for imminent painting.	CH
CH to contact Community Payback Team re gate cleaning & painting.	CH
<u>Cycle racks</u> - there are now 4 cycle racks with 2 ready for wall fixing and the other 2 awaiting stand manufacture.	
<u>Volunteers</u> - CJ to post request for bricklaying and joinery skills on Facebook. There is also a need to repeat the request for gardening volunteers as not many are attending the Tidy Up days.	CJ
<u>Border in front of Station Master's house</u> - GK to contact Gordale re	

proposal for supply of herbaceous plants and circulate to committee.
Honeysuckle shrub can be pruned now. GK

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There is no longer access to the watering system for the hanging baskets. It was agreed to see if the new tenant would allow access and if not investigate making a connection to kitchen water supply. CH to ask Gordale if they would like to adopt the flower bed in front of Station Master's House, with a sign to advertise the fact. CH
CH to reply to Autistic Society suggesting they could help to wash down the old paint on the gates, litter pick and join the regular Tidy Up days but they need to provide their own risk assessments and supervision. CH
Santa Event - to run from 12.30 to 4pm as agreed with catering team.

7. **Financial Update**

A financial summary sheet was handed out.
Ring fenced money = £6,077
Available funds = £4,893.13
CH queried the cost of St John's Ambulance cover at events. It was agreed that this cover be continued at future large events.
The meeting expressed thanks to Paul Janvier for PAT testing all the equipment. Paul suggested a good halogen heater costing £30 for the waiting room. Which the meeting agreed it should be purchased. CH
The annual public liability insurance is due for renewal. After discussion it was agreed to continue paying the £30 premium for loss of money particularly to cover Santa's Grotto revenue. CH
HB suggested adding 'Conservation Group' to the end of FHRS to reflect the nature of the improvement work undertaken by the group - this would be considered for later discussion.

8. **Catering Update**

Catering is going well with plans in place for the next few café openings. The last cafe opening on a Saturday appeared slightly quieter than previous. The NCT Wirral Group are being catered for on 30th April after the public session and additional public openings mid May and mid June are scheduled. Lyn, Jenny and Carole are running the catering between them and there will always be two of them on duty at monthly openings. Morrisons are the current suppliers but other options are being considered. The menu has been simplified as have operational processes and paperwork with the vegetarian burger option dropped and new china mugs have been purchased.
Four new aprons are required for the kitchen staff. It was agreed that red aprons without a logo should be purchased. CC
The catering team would be very pleased if anyone could donate a portable CD player, this request will also go out on Facebook. CJ

- 9. Publicity/communications Update** **Action**
- CJ reported there are a large number of likes on FHRS Facebook page and that this could be improved by adding more information, Historical images etc. GK to send images/info to CJ. GK CJ
- BV will investigate a link to a web site for old railway stations. BV
- 10. AGM Preparation**
- To be held at 7.30pm on Friday 28th April in the Committee Room at the Memorial Hall and no film show is planned.
- 11. Any other business**
- Catering team confirmed that the other 2 kitchen windows need to open to increase ventilation. BV will investigate possibility of an electrical extractor fan with Paul Janvier as this could fit across the air brick. CH advised caution on this due to limited electrical supply. BV
- SU advised that she is now putting out the signboards for the cafe openings a few days beforehand but will be away for some of the scheduled dates and will advise CH of these dates.
- CH will progress WREN grant application with CWAC. CH