

Inaugural Annual General Meeting of Friends of Hadlow Road Station Association

Held on Monday 2nd March 2015

1. Present

Chris Hampshire, Dorothy Kirk, John Fisher, Joan Butcher, Colin Jerrett, Jenny Jackson, Ben Jackson, Lyn Jackson-Eves, Myles Hogg, Gill Knock, John Morgan, Sue Unsworth, Hilary Booth, Barbara Ingram, Ged Weeden, Barry Vowles, Christine Nicholls, Derek Nicholls, Laura Shakeshaft (CWaC).

2. Apologies

Apologies were received from Paul Janvier, Martin Collins and Simon Wood.

3. Draft Constitution

The following amendments were agreed to the draft constitution previously circulated:

- Add the following clause to 2. Aims

Maintain and enhance the buildings and the immediate surrounding environment.

Delete the existing clause 3d and replace with 'sign contracts for the provision of services'.

Amend clause 4 to remove the words 'aged over eighteen'

Clause 5c add the words 'except for the 1st AGM where the Publicity Officer and the Fund Raising Officer will serve for an initial period of one year and the Vice Chair and Secretary will serve for an initial period of two years.'

Delete the existing clause 5j and replace with 'The Management committee shall be supported by an advisor provided by CWaC'.

Clause 7b delete the words 'The Friends of'

Clause 7e delete the words 'including travel, child care and meal costs'.

Clause 8a add the words 'with the next AGM to be held in May 2016.'

The adoption of the draft constitution including the above amendments was proposed by Hilary Booth, seconded by Colin Jerrett and approved by all present.

4. Management Committee

Chris Hampshire was proposed as Chair by Myles Hogg, seconded by Barry Vowles and approved by all present.

Hilary Booth was proposed by Chris Hampshire as Treasurer, seconded by Sue Unsworth and approved by all present.

Joan Butcher was proposed as Fund Raising Officer by Chris Hampshire, seconded by Colin Jerrett and approved by all present.

John Fisher was proposed as Secretary by Chris Hampshire, seconded by Hilary Booth and approved by all present.

Action Jan 1 – Chris to provide John F with the latest Friends Group members' database and the Community District Plan volunteer list.

Barry Vowles was proposed as Vice Chair by Colin Jerrett, seconded by Myles Hogg and approved by all present.

Sue Unsworth and Ged Weeden as joint Publicity Officers were proposed by Hilary Booth, seconded by Joan Butcher and approved by all present.

Hilary Booth proposed that Myles Hogg be co-opted to the Management Committee, seconded by Chris Hampshire and approved by all present.

Chris Hampshire proposed that a CWaC Advisor be appointed to assist the Friends of Hadlow Road Station Association, seconded by Myles Hogg and approved by all present.

5. Minutes of meeting dated 1st December 2014

Hilary Booth proposed they be accepted as a true record, seconded by Sue Unsworth and approved by all.

The various actions are complete with the following exceptions:

Action Dec 6 Tim Ley had contacted his neighbour but a response is awaited.

Action Dec 9 Barbara Ingram had contacted Peter Waterman but a response is awaited.

Action Dec 10 Barbara Ingram had contacted Gerry Marsden but a response is awaited.

Action Dec 11 is complete but CWaC Planning Department to be reminded that this building needs to be preserved and if it is demolished this Association would like the bricks as they probably match what are already used on the Grade II listed building

Action Jan 2 – Chris to contact CWaC Planning.

6. Future Meetings

It was agreed that future meetings would normally be held every other month on a Monday evening in the Committee room of the Memorial Hall.

Action Jan 3 – Chris to check Committee room availability and advise dates of future 2015 meetings.

(Post-meeting Update. Future meetings will commence at 7.30pm on Monday 27th April, 29th June, 7th Sept, 2nd Nov and 4th Jan 2016).

7. Partnership Options

CWaC are open to discussion with the Friends Group on the various options for the use of the Hadlow Road station assets. It was noted that Whitegates station are currently investigating various options for their station on a similar basis to Hadlow Road station.

It was acknowledged that the immediate 2015 focus for this Friends Group should be getting the existing Hadlow Road station infrastructure up to spec before wider use is considered. Meanwhile continued liaison with Whitegate station would continue to keep abreast of their plans and developments.

8. Café establishment

The concept of using the existing building to serve teas, coffees and cakes was discussed. Laura advised that CWaC had been approached by an external company to see about setting up a mobile tea/coffee shop at the station. The relationship with Vicky and the existing café in Willaston would need to be carefully considered before any agreed action on the provision of café facilities at the station could be undertaken.

9. Hanging Baskets

Chris advised that a £360 grant had been approved by EPNAVCO for public liability insurance for this Friends Group and for the purchase and installation of 6 large hanging baskets and 6 brackets on which to hang them.

Action Jan 4 – John M to contact Simon Wood to review the locations for the 6 hanging baskets and to check the existing watering system to ascertain if it works and whether it can be extended to the new locations.

10. AOB

Action Jan 5 - Laura to obtain a copy of the Hadlow Road building assessment by Properties Department and provide this to the Friends Group.

Action Jan 6 – Chris to email Laura the Hadlow Road Station review paper dated 21st Jan 2015 so that the Health & Safety (H&S) aspects could be considered by CWaC.

Action Jan 7 – Laura to advise Chris of the outcome of the H&S review by CWaC.

Action Jan 8 – Laura to advise Chris the weekends when Simon is next working so that a bush trimming and weeding party can be organised.

Action Jan 9 – Chris to advise John F who will email the date/time of the proposed tidy up session at the station to members of the Friends Group and the volunteers on the Community District Plan list.

Chris Hampshire

Draft Version 0.2